

Cassopolis Public Schools
725 Center Street
Cassopolis, MI 49031
(269) 445-0500

Board of Education
Minutes
Reorganizational Meeting
July 14, 2014

Call to Order: This reorganizational meeting of the Cassopolis Board of Education was held on Monday, July 14, 2014 in the Board meeting room at Squires Education Center and was called to order at 7:00 P.M. by President Ward.

Roll Call:

Members Present: George Calvert, Sue Horstmann, John Bright, Jason Pompey, Lisa Cutting, Jeremy Carlisle, Scott Ward

Members Absent: None

Also Present: Tracy Hertsel, Robyn Bright, Cindy Martynowicz, and community members.

John Bright moved for Scott Ward to serve as the temporary chairperson for election of officers. Supported by George Calvert and carried.

Moved by John Bright, **supported by** Lisa Cutting that officers for 2014-15 remain the same: Scott Ward, President; Jason Pompey, Vice President; Sue Horstmann, Secretary; and, George Calvert, Treasurer. **Motion carried** 7-0, as follows: Horstmann, yes; Cutting, yes; Bright, yes; Calvert, yes; Carlisle, yes; Pompey, yes; Ward, yes.

Approval of Agenda: **Moved by** Jeremy Carlisle, **supported by** Jason Pompey, to accept the agenda as presented. **Motion carried** 7-0, as follows: Carlisle, yes; Cutting, yes; Pompey, yes; Horstmann, yes; Calvert, yes; Bright, yes; Ward, yes.

Approval of Minutes: **Moved by** George Calvert **supported by** John Bright to approve the minutes of the budget hearing and regular meeting of June 23, 2014, as written. **Motion Carried** 7-0, as follows: Bright, yes; Carlisle, yes; Cutting, yes; Calvert, yes; Horstmann, yes; Pompey, yes, Ward, yes.

Set Date, Time and Place of Regular Meeting: **Moved by** Jeremy Carlisle, **supported by** John Bright that it is hereby resolved that the Cassopolis Public Schools Board of Education meet on the 2nd and 4th Mondays of the month at 7:00 P.M. for the 2014-15 school year in the Board Meeting room at Squires Education Center. **Motion carried** 7-0, as follows: Pompey, yes; Horstmann, yes; Calvert, yes; Cutting, yes; Carlisle; Bright, yes; Ward, yes.

Name Depositories: **Moved by** Jason Pompey, **supported by** Jeremy Carlisle as follows: WHEREAS, there may now be in and may hereafter, from time to time, come into the possession of the Treasurer of the Board of Education of Cassopolis Public School District, Cassopolis, Michigan, certain public monies belonging to or held for the Cassopolis Public School District, or otherwise held according to law; and, WHEREAS, under the laws of the State of Michigan, this Board is required to provide by resolution for the deposit of all public monies, including tax monies coming into the possession of said Treasurer, in one or more banks (hereinafter called BANK) to be designated in said Resolution.

NOW, THEREFORE, BE IT RESOLVED that said Treasurer (George Calvert), is hereby directed to deposit all public monies, including tax monies, now in or coming into his/her possession, as Treasurer, in the following:

Chemical Bank – General Fund Clearing Account, General Fund, Building & Site Funds, Debt Retirement Funds, Payroll Account.

Greater Niles Community Federal Credit Union – Athletic Account Fund, Food Service Fund, Activity Fund, Athletic Referee

Fifth Third Bank – QZAB Fund

Motion carried 7-0, as follows: Cutting, yes; Pompey, yes; Carlisle, yes; Horstmann, yes; Bright, yes; Calvert, yes; Ward, yes.

Authorize Check Signatories: **Moved by** Jeremy Carlisle, **supported by** John Bright that it be FURTHER RESOLVED That funds from the below listed accounts be withdrawn from said banks, by check, signed by George Calvert, Treasurer and/or Scott Ward, President, and/or Sue Horstmann, Secretary: General Fund, Payroll, Food Service, Building and Site, Debt Retirements, Activity, Athletics, QZAB. **Motion carried** 7-0, as follows: Carlisle, yes; Bright, yes; Pompey, yes; Cutting, yes; Calvert, yes; Horstmann, yes; Ward, yes.

Authorization to use check signer for payroll transfers, investments and emergency use:

Moved by Sue Horstmann, **supported by** George Calvert that the Cassopolis Board of Education authorizes the use of the check signer for payroll transfers, investments, prepaid checks and emergency use. **Motion carried** 7-0, as follows: Calvert, yes; Bright, yes; Horstmann, yes; Pompey, yes; Carlisle, yes, cutting, yes; Ward, yes.

Appointment of Legal Counsel: **Moved by** Jeremy Carlisle, **supported by** John Bright that it be resolved that the Cassopolis Board of Education retain Thrun Law Firm of East Lansing, Michigan as legal counsel for Cassopolis Public Schools for the 2014-15 school year. **Motion carried** 7-0, as follows: Pompey, yes; Cutting, yes; Bright, yes; Horstmann, yes; Calvert, yes; Carlisle, yes; Ward, yes.

Other Business to be addressed

Membership in MHSAA: **Moved by** Lisa Cutting, **supported by** Jeremy Carlisle that it be resolved that Cassopolis Public Schools continue membership in the Michigan High School Athletic Association for the 2014-15 school year. Calvert, yes; Horstmann, yes; Bright, yes; Pompey, yes; Cutting, yes; Carlisle, yes; Ward, yes.

Membership in MASB Legal Trust Fund: **Moved by** Jeremy Carlisle, **supported by** Calvert that the Cassopolis Board of Education continue membership in the Michigan Association of School Boards Legal Trust Fund for the 2014-15 school year. **Motion carried** 7-0, as follows: Horstmann, yes; Cutting, yes; Bright, yes; Calvert, yes; Carlisle, yes; Pompey, yes; Ward, yes.

Approve SET-SEG for Property, Liability and Fleet Insurance: **Moved by** Sue Horstmann, **supported by** Jason Pompey that it be resolved that SET-SEG is the agent for Cassopolis Public Schools property, liability and fleet insurance for the 2014-15 school year. **Motion carried** 7-0, as follows: Carlisle, yes; Pompey, yes; Horstmann, yes; Calvert, yes; Cutting, yes; Bright, yes; Ward, yes.

Membership in MASB: **Moved by** Jason Pompey, **supported by** Jeremy Carlisle that it be resolved that the Cassopolis Board of Education continue membership in the Michigan Association of School Boards for the 2014-15 school year. **Motion carried** 7-0, as follows: Cutting, yes; Calvert, yes; Horstmann, yes; Carlisle, yes; Bright, yes; Pompey, yes; Ward, yes.

Legislative Relations Network Representative: **Moved by** Jeremy Carlisle, **supported by** George Calvert that John Bright is appointed the Board's Legislative Relations Network Representative. **Motion carried** 7-0, as follows: Pompey, yes; Horstmann, yes; Calvert, yes; Cutting, yes; Carlisle, yes; Bright, yes; Ward, yes.

Berrien/Cass School Board Association Representative: **Moved by** Jeremy Carlisle, **supported by** John Bright that Lisa Cutting be appointed the Board's Berrien/Cass School Board Representative and George Calvert be appointed the Alternate. **Motion carried** 7-0, as follows: Carlisle, yes; Cutting, yes; Pompey, yes; Horstmann, yes; Calvert, yes; Bright, yes; Ward, yes.

Board Members to attend District Related Conferences: **Moved by** Jason Pompey, **supported by** Jeremy Carlisle that it be hereby resolved that members of the Board of Education are authorized to attend District related conferences for the 2014-15 school year. **Motion carried** 7-0, as follows: Bright, yes; Carlisle, yes; Cutting, yes; Calvert, yes; Horstmann, yes; Pompey, yes; Ward, yes.

New Business – Action Items

School start date: **Moved by** Jeremy Carlisle, **supported by** Jason Pompey that it be hereby resolved that the first day of school for students for the 2014-15 school year be Wednesday, September 3, 2014 as recommended by the administration. **Motion carried** 7-0, as follows: Pompey, yes; Horstmann, yes; Calvert, yes; Cutting, yes; Carlisle, yes; Bright, yes; Ward, yes.

Teacher Hire – **Moved by** George Calvert, **supported by** John Bright to award the position of Secondary Level Spanish Teacher to Theresa Lockhart. **Motion carried** 7-0, as follows: Cutting, yes; Pompey, yes; Carlisle, yes; Horstmann, yes; Bright, yes; Calvert, yes; Ward, yes.

Mrs. Lockhart was present and said she was looking forward to meeting other staff members, the community and students.

Administrator Hire – **Moved by** George Calvert, **supported by** Jason Pompey that the position of Ross Beatty Jr./Sr. High School Principal is awarded to David VanLue, as recommended by the Superintendent. **Motion carried** 7-0, as follows: Carlisle, yes; Bright, yes; Pompey, yes; Cutting, yes; Calvert, yes; Horstmann, yes; Ward, yes.

Mr. VanLue thanked the Board for the opportunity to work with them, Mr. Hertsel, the students and staff. Mr. VanLue said he wants to bring a positive climate into the building, noting he is a lifelong Cass County resident and intends to stay in the area.

Old Business – Action Item

Increase breakfast and lunch prices – **Moved by** Jeremy Carlisle, **supported by** Jason Pompey to increase the prices for breakfast and lunch by 15 cents per meal for both students and faculty, beginning with the 2014-15 school year. **Motion carried** 7-0, as follows: Calvert, yes; Bright, yes; Horstmann, yes; Pompey, yes; Carlisle, yes; Cutting, yes; Ward, yes.

Superintendent's Report: Mr. Hertsel reported as follows:

- Accolades go to Mr. Purlee and Mr. Brawley for pursuing the alumni football game last Friday. He said it was a great night of support for both Cassopolis and Marcellus. Both schools football programs received \$3,000 from event proceeds.
- Legends Drum Corps is back in district until Wednesday evening. When they left before he personally walked the building with our former band director and they cleaned the building very thoroughly.
- Update on the high school building. Refinishing of the floors are about 90% complete and they should be close to being done by the end of the week; Lockers are out in both the locker rooms and hallways, August 8th is the delivery date for the new lockers; locker areas are being repainted; in the auditorium there are issues with the ceiling acoustical tiles, and they are working to rectify that this week; electric, wiring and sound is in process; auditorium curtains are on order; doors for the auditorium and other areas start arriving this week and the plan is to have them all installed before the start of school; for the stadium, foundation work has been redone where there were issues. New footings for the press box will be installed next week, then the wiring. The press box is being built locally; we hope to be two weeks ahead of schedule with the bleachers.
- We are still looking for volunteers to work the booth at the fair at the end of the month.
- There is no firm commitment yet on our new band teacher. An offer has been extended and we will know by Thursday morning.
- Welcomed the new Principal and Spanish teacher.
- Stated that Mrs. Voss' brother in law passed over the weekend and funeral arrangements will be sent once available.

Mr. Bright asked if there was an update on Mrs. Vite. Mr. Hertsel said that she is home, and undergoing two weeks of treatments at a local hospital, then will begin physical therapy and occupational therapy. Mrs. Vite is doing much better than she was a few weeks ago.

There being no further business to come before the Board, it was moved by **George Calvert**, supported by **Jeremy Carlisle** to adjourn the meeting at 7:27 P.M. All in favor.

Susan Horstmann, Secretary