

# School Emergency Drills Documentation Form

Kindergarten to 12

### Type of Drill

- Fire Drill (5 required)
- Tornado Drill (2 required)
- Lockdown/Shelter-in-Place Drill (3 required)

### Time of Drill

- Standard
- Class Change
- Recess
- Lunch
- Other Events

Name of Reporting School: Syquia Educ. Ctr.

Date of Drill: 10/16/18

Time drill was held: 11:15

(am/pm)

Exact time required to evacuate/shelter/secure: 1 min 45 seconds

Total Participants: 58

This report is for emergency drill # 2

for school year 2018-19

Name of person conducting drill: Angela Piazza

Title of person conducting drill: Superintendent

Signature of person conducting drill: [Signature]

Drill Was Coordinated With:

Emergency Management Coordinator

Name & Title David Smith Cass Co Emc

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)

Name & Title TK Graves, CCSO Deputy

OR Don Olesinski, CASSOPOLIS POLICE DEPT.

Fire (fire chief or designee)

Name & Title \_\_\_\_\_