

# School Emergency Drills Documentation Form

Kindergarten to 12

### Type of Drill

- Fire Drill (5 required)
- Tornado Drill (2 required)
- Lockdown/Shelter-in-Place Drill (3 required)

### Time of Drill

- Standard
- Class Change
- Recess
- Lunch
- Other Events

Name of Reporting School: CASSOPOLIS HIGH SCHOOL

Date of Drill: 9/24/2020 Time drill was held: 11:00 am (am/pm)

Exact time required to evacuate/shelter/secure: 2:00 MIN.

Total Participants: 103

Remarks: \_\_\_\_\_

This report is for emergency drill # 1 for school year 2020 - 21

Name of person conducting drill: RENEE MANNO

Title of person conducting drill: PRINCIPAL

Signature of person conducting drill: 

Drill Was Coordinated With:

Emergency Management Coordinator  
Name & Title ~~CCSO TK Graves~~, David Smith

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title CCSO TK Graves

OR

Fire (fire chief or designee)  
Name & Title \_\_\_\_\_