

School Emergency Drills Documentation Form

Kindergarten to 12

Type of Drill

- Fire Drill (5 required)
- Tornado Drill (2 required)
- Lockdown/Shelter-in-Place Drill
(3 required)

Time of Drill

- Standard
- Class Change
- Recess
- Lunch
- Other Events

Name of Reporting School: Squirrels

Date of Drill: 11/16/17

Time drill was held: 1:35 (am/pm)

Exact time required to evacuate/shelter/secure: 1 min 58 sec

Total Participants: 50

This report is for emergency drill # 3

for school year 2017-18

Name of person conducting drill: Angela Piazza

Title of person conducting drill: Superintendent

Signature of person conducting drill: [Signature]

Drill Was Coordinated With:

- Emergency Management Coordinator

Name & Title David L. Smith

AND

- Law Enforcement (county sheriff or chief of police or designee or MSP)

Name & Title TK Graves CCSO Dep

OR Beville - Cassopolis Police

- Fire (fire chief or designee)

Name & Title _____